



Corrective Action Notice

School : CANOGA PARK SH
Cost Center : 0001857101
Address : 6850 TOPANGA CANYON BLVD
 CANOGA PARK, CA91303
Site Administrator : ROBERT GARCIA
Complex Project Manager : Rodolfo Saldivar
Inspection Date : Mar 6, 2023
Inspection Type : Routine Safe School Inspection
Inspector : Karibyants, George

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 1	Mar 6, 2023	36433696	Chemical Safety	Ensure all laboratory chemicals are stored properly. Lab chemicals must not be stored in fume hoods or on floors, and shall be stored by compatibility type as described in the California Science Handbook or the Chemical Hygiene & Safety Plan.	Ensure to keep and maintain all chemical labs organized at all times.	All Chemical labs	School	
Level 1	Mar 6, 2023	36433717	Asbestos Management	Restrict access to areas identified as having damaged and/or friable asbestos containing material or areas undergoing abatement activities.	Ensure to keep the area restricted until repairs and cleanup are complete. Contact OEHS for final occupancy.	Building J131 - Boy's Restroom.	School	
Level 1	Mar 6, 2023	36433708	Fire/Life Safety	Maintain exit pathways free of obstructions to ensure safe egress.	Remove all items that are blocking the exits.	Small Gym	School	
Level 2	Apr 5, 2023	36433709	Injury and Illness Prevention	Remove household appliances (e.g., toaster/oven, microwave oven, refrigerator, coffee machine, and heater) or other unauthorized electrical appliances from classrooms pursuant to Bulletin 6436.	Remove microwave from classroom.	Room 224; Room 223	School	
Level 2	Apr 5, 2023	36433725	Chemical Safety	Maintain current Safety Data Sheets (SDS) for each hazardous substance used on site.	Ensure to have all SDSs all in one place in a binder.	Main Office/PM's Office	School	
Level 2	Apr 5, 2023	36433759	Fire/Life Safety	Ensure ANSUL fire suppression systems are serviced every 6 months. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	The inspection tag is dated in 2019 and is expired.	Cafeteria	Facilities	

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 2	Apr 5, 2023	36433697	Facilities and Equipment Maintenance	Ensure roofs and gutters are intact and well maintained. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Repair damaged roof and ceiling tiles.	Room 323	Facilities	
Level 2	Apr 5, 2023	36433715	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Repair the hole in the wall.	Library - Room 2.	Facilities	
Level 2	Apr 5, 2023	36433713	Fire/Life Safety	Maintain aisles and walkways free of obstruction or tripping hazards.	Ensure to remove all tripping hazards from the room.	Room 412; Room 428; Room 421.	School	
Level 2	Apr 5, 2023	36433766	Fire/Life Safety	Conduct and document monthly visual inspection of portable fire extinguishers. Note inspection date on the service tag and the Fire Log Book.			School	
Level 2	Apr 5, 2023	36433742	Fire/Life Safety	Provide visible exit signs or directional signs for all exit doors and escape pathways. Ensure illuminated exit signs are on at all times. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Install emergency exit sign for the emergency exit window.	Room 416; Room 315	School	
Level 2	Apr 5, 2023	36433757	Facilities and Equipment Maintenance	Ensure all areas within the school have adequate indoor lighting. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Replace the lights that are nonoperable.	Room 314; Large gym; Library; Attendance Office; Room 323	Facilities	
Level 2	Apr 5, 2023	36433767	Facilities and Equipment Maintenance	Ensure all areas in the school are clean, well maintained and free of clutter.	Ensure to keep the area clean at all times.	Paper Room by museum.	School	
Level 2	Apr 5, 2023	36433765	Facilities and Equipment Maintenance	Ensure all areas in the school are clean, well maintained and free of clutter.	Ensure to keep the area clean at all times.	Main Office - Sprinkler Shut off Room	School	
Level 2	Apr 5, 2023	36433741	Facilities and Equipment Maintenance	Ensure all areas in the school are clean, well maintained and free of clutter.	Ensure to keep the area clean at all times.	Building 300 - 1st floor - Insp.Test Valve Room	School	

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 2	Apr 5, 2023	36433755	Chemical Safety	Dispose of hazardous waste generated at schools at least every 180 days. To request pickup and disposal services, submit a work order to https://facapps.lausd.net/mwkiosk and complete a request form at https://bit.ly/LAUSDHazardousWastePickupRequest . For assistance, contact OEHS at (213) 241-3199.	Ensure to submit a service call for disposal of batteries.	Emergency Bin	School	
Level 2	Apr 5, 2023	36433750	Chemical Safety	Dispose of hazardous waste generated at schools at least every 180 days. To request pickup and disposal services, submit a work order to https://facapps.lausd.net/mwkiosk and complete a request form at https://bit.ly/LAUSDHazardousWastePickupRequest . For assistance, contact OEHS at (213) 241-3199.	Ensure to submit a service call for the electric waste pickup.	PM's Office - Back yard.	School	
Level 2	Apr 5, 2023	36433740	Chemical Safety	Supply hazardous waste storage areas with spill kits, fire extinguishers, communication systems and decontamination equipment.	Ensure to submit a Hazardous Waste Pickup to OEHS.	Building 300 - 1st floor - Insp.Test Valve Room	School	
Level 2	Apr 5, 2023	36433707	Indoor Environment	Correct all unresolved water damage. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .		Smal Gym; Storage Room in the Small Gym.	Facilities	
Level 2	Apr 5, 2023	36433732	Indoor Environment	Correct all unresolved water damage. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .		Small Gym	Facilities	
Level 2	Apr 5, 2023	36433760	Indoor Environment	Correct all unresolved water damage. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Repair water damaged walls.	Cafeteria - Lunch line; Faculty lounge; Cafeteria storage room by the sink area.	Facilities	
Level 2	Apr 5, 2023	36433706	Injury and Illness Prevention	Ensure flexible extension cords and cables are not used in place of permanent wiring.	Remove all extension cords.	Room 410	School	
Level 2	Apr 5, 2023	36433700	Facilities and Equipment Maintenance	Repair/replace damaged or missing ceiling tile(s). Consult the Asbestos Management Plan prior to repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Replace broken and stained ceiling tiles.	Library Office; Library Room 1; Library; Text Book Room; Teachers College Center.	Facilities	

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 2	Apr 5, 2023	36433701	Facilities and Equipment Maintenance	Repair/replace damaged or missing ceiling tile(s). Consult the Asbestos Management Plan prior to repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Replace broken and stained ceiling tiles.	Room 213; Room 222; Building 200 - 2nd floor Hallway; Nurse's Office, Room 504.	Facilities	
Level 2	Apr 5, 2023	36433703	Facilities and Equipment Maintenance	Repair/replace damaged or missing ceiling tile(s). Consult the Asbestos Management Plan prior to repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Replace broken and stained ceiling tiles.	Pm's Office, Room 7; Announcer booth; Building J313-Boy's Restroom; Student Store.	Facilities	
Level 2	Apr 5, 2023	36433704	Facilities and Equipment Maintenance	Repair/replace damaged or missing ceiling tile(s). Consult the Asbestos Management Plan prior to repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Replace broken and stained ceiling tiles.	Room 314A; Room 323; Small Gym.	Facilities	
Level 2	Apr 5, 2023	36433705	Facilities and Equipment Maintenance	Repair/replace damaged or missing flooring. Consult the Asbestos Management Plan prior to repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Replace broken floor tiles.	Room 411	Facilities	
Level 2	Apr 5, 2023	36433746	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Remove window exit sign.	Building 600 - 2nd floor - Hallway.	Facilities	
Level 2	Apr 5, 2023	36433756	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	HVAC filters need to be replaced.	Student's Store	Facilities	
Level 2	Apr 5, 2023	36433726	Fire/Life Safety	Ensure automatic sprinkler systems are tested annually. Note testing date in the Fire Log Book.			Facilities	
Level 2	Apr 5, 2023	36433720	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to submit a service call for the wall repair.	Building 300 - North Stairwell	Facilities	

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 2	Apr 5, 2023	36433729	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to turn on water for all science classrooms.	All science Classrooms	Facilities	
Level 2	Apr 5, 2023	36433730	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to submit a service call to M&O to patch/paint the wall.	Magnet Office	Facilities	
Level 2	Apr 5, 2023	36433731	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to submit a service call to repair light timer.	Room 323	Facilities	
Level 2	Apr 5, 2023	36433733	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to uncover all sinks.	Room 223	Facilities	
Level 2	Apr 5, 2023	36433735	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to repair refrigerator handle.	Room 128	Facilities	
Level 2	Apr 5, 2023	36433743	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to submit a service call to repair the window blinds.	Room 425	Facilities	
Level 2	Apr 5, 2023	36433745	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Remove Oxygen Sign from the entrance.	Entrance - Building 600; Room 16	Facilities	
Level 2	Apr 5, 2023	36433753	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to submit a service call to repair the Golf Cart front window.	PM's Office	Facilities	
Level 2	Apr 5, 2023	36433754	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to submit a service call to install missing railings.	PM's Office	Facilities	

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 2	Apr 5, 2023	36433758	Facilities and Equipment Maintenance	Ensure campus grounds and equipment are maintained in good repair. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to submit a service call for the clogged sink.	Room 315; Room 128	Facilities	
Level 2	Apr 5, 2023	36433712	Facilities and Equipment Maintenance	Ensure all areas in the school are clean, well maintained and free of clutter.	Ensure to keep the area clean at all times.	Announcer Booth; Small Gym - Storage booth room.	School	
Level 2	Apr 5, 2023	36433761	Facilities and Equipment Maintenance	Ensure all areas in the school are clean, well maintained and free of clutter.	Ensure to keep the area clean at all times.	cafeteria - Storage Room by the sink area.	School	
Level 2	Apr 5, 2023	36433710	Facilities and Equipment Maintenance	Ensure all areas in the school are clean, well maintained and free of clutter.	Ensure to keep the area clean at all times.	Small Gym; Storage Room in the Small Gym.	School	
Level 2	Apr 5, 2023	36433711	Facilities and Equipment Maintenance	Ensure all areas in the school are clean, well maintained and free of clutter.	Ensure to keep the area clean at all times.	Tech Center; Room 228 - Storage; Room 226A; Room 124; Room 128; PM's back yard.	School	
Level 3	Jun 4, 2023	36433727	Pest Management	Ensure all parents and staff have recieved a copy of the Annual Pesticide Use Notification and the Approved Pesticide List of products that may be used during the school year. Maintain a current list of parents/guardians that have requested a 72-hour advance notification.			School	
Level 3	Jun 4, 2023	36433738	Facilities and Equipment Maintenance	Remove unusable equipment and other salvage items pursuant to the LAUSD Procurement Manual. To request pick-up, email transportation order form to Truck Operations at truckop@lausd.net		Throughout the campus	School	
Level 3	Jun 4, 2023	36433737	Facilities and Equipment Maintenance	Ensure tree canopies are adequately raised, plants are adequately trimmed, and landscape is free of tripping hazards or other obvious hazards. If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/	There is a leaning tree on the building that can cause pest/rodent issues.	Building 100 - South Side	Facilities	
Level 3	Jun 4, 2023	36433716	Facilities and Equipment Maintenance	Repair/replace burned out light bulbs (lamps). If necessary, submit a service request to the Maintenance and Operations Maximo Kiosk at https://facapps.lausd.net/oehs/ .	Ensure to submit a service call to M&O for repair the water stained light fixture.	Library	School	

Priority	Due Date	Deficiency#	Category	Corrective Action	Comments	Location	Resp. Party	Certify
Level 3	Jun 4, 2023	36433724	Chemical Safety	Provide all employees with annual Hazard Communication training on hazardous chemicals used in their respective work areas. Employees must be retrained when new hazards are introduced into the workplace.			School	
Level 3	Jun 4, 2023	36433723	Injury and Illness Prevention	Provide and maintain records of annual Injury and Illness Prevention Program (IIPP) training. Maintain training records on-site for 3 years.			School	
Level 3	Jun 4, 2023	36433721	Injury and Illness Prevention	Establish a School Safety Committee that meets at least quarterly and documents meeting minutes. Responsibilities include: review inspection findings, alleged hazardous conditions and incident reports to identify safety issues and prevent recurrence.			School	
Level 3	Jun 4, 2023	36433722	Injury and Illness Prevention	Conduct and document semi-annual safety inspections pursuant to Injury and Illness Prevention Program (IIPP). Maintain inspection records for at least 3 years.			School	